For delegation office use only

_____
Date received

Application/Renewal for Notary Public

STATE OF SOUTH CAROLINA

OFFICE OF THE SECRETARY OF STATE

THE HONORABLE MARK HAMMOND

New ☐ Renewal ☐

To: Governor of the State of South Carolina

I respectfully petition to be appointed Notary Public for this State, and for your information, I herewith submit the following:

PLEASE PRINT

Name _____

Mailing Address _____ City _____ Zip Code _____

Home Street Address _____ City _____ Zip Code _____

*You must be a registered voter at the home address provided on this application.

County _____ Last 4 Digits of your Social Security # ___ ___ ___ ___ Sex ____ Date of Birth ___/___/___

Voter Registration # _____

(Voter Registration Number may be obtained from your County Voter Registration and Election Office or the State Election Commission.)

Telephone # (____) _____ E-mail _____

☐ **By checking this box, I hereby certify that I can read and write the English language.**

OATH OF NOTARY PUBLIC

I do solemnly swear (or affirm) that I am duly qualified, according to the Constitution of South Carolina, to exercise the duties of the office to which I have been appointed and that I will, to the best of my ability, discharge the duties thereof and preserve, protect and defend the Constitution of this State, and of the United States. So help me God.

_____
Signature of applicant

Print Name _____ Date: _____

***Please sign and print your name exactly as you will sign when you notarize documents. The commission will be issued in this name.**

Sworn to and subscribed before me
This _____ day of _____, 20_____

_____
Notary Public of South Carolina

_____
Printed Name

My Commission Expires _____

Mail application to delegation for required signatures (addresses and telephone numbers are on the front of the application).

This section must be completed by your Legislative Delegation. Please choose one of the three options.

We, the _____ Delegation, recommend the appointment of the above named applicant.
(County)

1) _____
Signature of the Delegation Chairman **OR** Secretary

2) _____
Signature of Senator / Senate District # _____

_____
Signature of House Member / House District # _____

3) Signed by at least half of the present Legislative Delegates from applicant's county of residence:

_____ _____
_____ _____
_____ _____
_____ _____

Notary Public Application and Renewal Instructions

1. Carefully **type** or **print legibly** all information requested on the top portion of your application and sign in the presence of a notary public. ***(The bottom portion is to be completed by your County Delegation, whose addresses are listed below.)***
2. Attach a check or money order to your original application in the amount of $25.00 payable to "SC Secretary of State."
3. Mail your original application and check/money order to your county delegation office listed below for the required signatures. Your delegation office will forward your application and check/money order to the Secretary of State's Office.
4. **If your county delegation is not listed below, forward your application to: South Carolina House of Representatives, PO Box 11867, Columbia, SC 29211. The phone number is (803) 734-2010.**
5. The Secretary of State's Office will mail your commission certificate within one week upon receipt of a properly executed application.
6. You **must be a registered voter** to become a notary public. If you do not know your voter registration number, call your County Voter Registration and Election Commission for this information. The number will be listed in the county government section of your local telephone book. You can also check your voter registration number at www.scvotes.org.

Aiken County Delegation
1930 University Parkway, Ste. 3600A
Aiken, South Carolina 29801 Phone (803) 642-1694

Anderson County Delegation
PO Box 8002
Anderson, SC 29622 Phone (864) 260-4025

Beaufort County Delegation
PO Box 1228
Beaufort, SC 29901 Phone (843) 255-2260

Berkeley County Delegation
P.O. Box 142, Suite 203
Columbia, SC 29202 Phone (803) 212-6400

Charleston County Delegation
P.O. Box 190016
North Charleston, SC 29419-9016 Phone (843) 740-5855

Colleton County Delegation
PO Box 2103
Walterboro, SC 29488 Phone (843) 549-7586

Darlington County Delegation
PO Box 1200
Hartsville, SC 29550 Phone (843) 339-3000

Dillon County Delegation
240 Bermuda Road
Dillon, SC 29536 Phone (843) 841-3679

Dorchester County Delegation
500 N. Main Street, Suite 2
Summerville, SC 29483 Phone (843) 832-0043

Edgefield County Delegation
1930 University Parkway, Suite 3600-A
Aiken, SC 29801 Phone (803) 642-1694

Fairfield County Delegation
PO Box 1006
Winnsboro, SC 29180 Phone (803) 635-6884

Florence County Delegation
180 N. Irby Street, MSC-G
Florence, SC 29501 Phone (843) 665-3044

Georgetown County Delegation
PO Drawer 421270
Georgetown, SC 29442 Phone (843) 545-3029

Greenville County Delegation
301 University Ridge, Suite 2400
Greenville, SC 29601 Phone (864) 467-7112

Horry County Delegation
PO Box 1236
Conway, SC 29528 Phone (843) 915-5130

Jasper County Delegation
PO Box 2433
Ridgeland, SC 29936 Phone (843) 726-6019

Kershaw County Delegation
632 W. DeKalb St., Suite 204
Camden, SC 29020 Phone (803) 432-0858

Lexington County Delegation
205 E. Main Street, Suite 203
Lexington, SC 29072 Phone (803) 785-8184

Marion County Delegation
P.O. Box 1514
Marion, SC 29571 Phone (843) 423-8237

Marlboro County Delegation
P.O. Box 1200
Hartsville, SC 29551 Phone (843) 339-3000

Oconee County Delegation
415 S. Pine Street
Walhalla, SC 29691 Phone (864) 638-4237

Orangeburg County Delegation
PO Box 9000
Orangeburg, SC 29116 Phone (803) 533-6106

Pickens County Delegation
201 S. Fifth St., West End Hall Rm. 205
Easley, SC 29640 Phone (864) 850-7070

Richland County Delegation
PO Box 192
Columbia, SC 29202 Phone (803) 576-1908

Spartanburg County Delegation
366 N. Church Street, Rm. 1210
Spartanburg, SC 29303 Phone (864) 596-2529

Sumter County Delegation
c/o The Honorable J. David Weeks
35 South Sumter Street
Sumter, SC 29150 Phone (803) 775-5856

York County Delegation
858 Riverview Road
Rock Hill, SC 29730 Phone (803) 212-6240