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## COMMUNITY DEVELOPMENT DEPARTMENT

### ADDENDUM NO. 1

**TO:** ALL APPLICANTS  
**FROM:** LoElla Smalls  
**DATE:** DECEMBER 16, 2022  
**SUBJECT:** CHARLESTON COUNTY URBAN ENTITLEMENT  
2023-2024 RFA URBAN ENTITLEMENT FUNDING

**DUE DATE/TIME: Thursday, January 6, 2023 at Noon (12 p.m.)**

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This Addendum No. 1 modifies the Request for Applications only in the manner and to the extent as provided herein.

### **ITEM ONE: QUESTIONS AND ANSWERS**

Please see the attached.

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Applicant(s) shall acknowledge receipt of Addendum No. 1 in the space provided below and return it with the Applications. Failure to do so may subject submittal to rejection.

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Authorized Signature

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Applicant

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Date

## ITEM ONE: QUESTIONS AND ANSWERS

- 1. What if my FY doesn't end until 12/31/2022, and I won't have final expenditures until after January 6<sup>th</sup> for my most recent financial statement?**

Prorate your expenditures through 12/31/2022 as best you can to estimate what you plan to spend/receive.

- 2. Operate under a cost reimbursement contract (Just to clarify if awarded funding the organization will pay for all upfront cost and submit reimbursement request to Charleston County or does this mean all funding will be immediately dispersed to the grantee?)**

Subrecipients must cover all costs up front and then turn in reimbursement request for all eligible expenditures.

- 3. Provide evidence of Board of Directors or other governing body approval for application submittal (I did not see a template in the instructions, should we submit Board of Directors approval statement on the organization's letterhead?)**

Applicants should submit a signed letter from the Board Chair, or other duly appointed official, stating that the governing body approves the submission of the application. Submitting Board of Directors approval on the organization's letterhead is an ideal option.

- 4. Regarding Question 27 – *Is this application requesting funds for a housing, land acquisition or rehab project.* Our organization provides home repairs or emergency repairs for low-income single-family homeowners. Question 27 seems to imply projects that are larger scale or multi-family units and land purchases rather than a single family home repair or emergency repair. Should we answer no to this question?**

Your organization should answer 'no' to this question. Organizations requesting funds for land acquisition, new construction, or housing rehabilitation for the purpose of sale or rental of vacant units should choose 'yes' as their response.

- 5. What is the total grant award available for HSEG funds for this year's applications?**

Actual allocation amounts will not be available until after the RFA process is complete. Based on previous years' allocations, Charleston County expects to receive approximately \$116,554 in HESG funds, \$657,158 in HOME funds, and \$1,366,255 in CDBG funds.

- 6. Is the total award just the match portion from Charleston County AND City of North Charleston? i.e. If a project is \$100k -CC and CNC would provide \$50k.**

HESG projects require a 100% match, HOME/CHDO projects require a 25% match, and CDBG projects do not have any match requirements. The HESG match applies to the total funds requested. Since the City of North Charleston does not have match requirements for HOME/CHDO projects, the 25% match only applies to the amount requested from the County.

- 7. What limitations are there on the 50% match? Can we utilize other awarded grants, including federal grants?**

Additional grant funding can be used to fulfill match requirements; however, these funds cannot come from a federal source or be designated for administrative costs. Please note that *some* exceptions can be made for the use of other federal grant for HESG match requirements, but the applicant must provide detailed evidence showing that federal regulations identify match as an eligible use.