

Herb Sass, Chair  
Joe Boykin  
Henry Darby  
Jenny Costa Honeycutt  
Larry Kobrovsky  
Kylon Jerome Middleton  
Brantley Moody  
Teddie Pryor  
Robert L Wehrman



Finance Committee Agenda  
August 13, 2024 at 6:00 PM  
4045 Bridge View Drive, North Charleston, SC 29405

- 1 APPROVAL OF MINUTES OF JULY 18, 2024**
- 2 PRESENTATIONS**
  - 2A Climate Action Plan** - Presentation  
- Recommendation
- 3 CONSENT AGENDA**
  - 3A CARTA's FY 2025 Budget** - Request to Consider
  - 3B Motorola – American Tower Solution to Loss of Channel 2 Tower** - Request to Approve
  - 3C Acceptance of Donation for Awendaw-McClellanville Fire Department** - Request to Accept
  - 3D 2024 Metro Leadership Visit** - Request to Approve
- 4 ITEMS FROM GENERAL SERVICES DIRECTORATE**
  - 4A 1720 Boone Hall Drive Flood Mitigation Assistance Acquisition Grant** - Request to Approve
- 5 ITEMS FROM FINANCE DIRECTORATE**
  - 5A Issuance of General Obligation Bonds for Capital Improvement Plan/Equipment and Fire Protection** - Request to Approve
  - 5B Financial Incentives for Project Mack** - Request to Adopt  
- Request to Approve
  - 5C Financial Incentives for Project Coast** - Request to Adopt  
- Request to Approve
- 6 ARPA INITIATIVES**
  - 6A Non-Profit Capacity Building - Special Projects** - Request to Approve
- 7 BOARDS & COMMISSIONS**
  - 7A St. Paul's Fire District (Hollywood Seat)** - Appointment (1)
  - 7B St. Paul's Fire District (Edisto Island Seat)** - Appointment (1)
  - 7C Disabilities & Special Needs Board** - Appointments (2)
  - 7D Charleston County Parks & Recreation Commission** - Appointments (2)
  - 7E Housing & Redevelopment Authority** - Appointment (1)
- 8 ITEMS FROM LEGAL**
  - 8A Repealing Sections of Charleston County Code of Ordinances** - Request to Approve

Charleston County Council

Memorandum

To: Members of the Finance Committee

From: Kristen Salisbury, Clerk of Council

Date: August 2, 2024

Subject: Minutes of July 18, 2024

At the Finance Committee meeting of August 13, 2024, the draft minutes of the Finance Committee meeting of July 18, 2024 will be presented for approval.

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 2, 2024  
Subject: Climate Action Plan

At the Finance Committee of August 13, 2024, a presentation will be made regarding the proposed Climate Action Plan. Action may be taken.

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Mike R Franks **Dept.:** Budget  
**Subject:** CARTA's FY 2025 Budget  
**Request:** Request to Consider  
**Committee:** Finance Committee **Date:** August 08, 2024

Department	Coordinated with:
Chief Financial Officer	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

The Transportation Sales Tax component of CARTA's FY2025 budget was approved as part of the County's FY2025 budget.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	T91000601 and TT9100601	66732		

**Situation:**

State Regional Transportation Authority Law requires the Charleston Area Regional Transportation Authority (CARTA) Board of Directors to adopt an annual budget that has been approved by jurisdictions representing 50 percent of the population in its service area. At their June 12, 2024 meeting, the CARTA board approved the CARTA FY2025 Annual Budget and submitted it to each member jurisdiction for approval.

The total requested FY2025 budget is \$32,128,928. This is a \$955,193 increase from their FY2024 adjusted budget. The increase reflects higher operating expenditures for anticipated Fixed Route services provided by National Express. CARTA's FY2025 budget includes \$14,166,000 in Transportation Sales Tax funding which was previously approved by County Council as part of the County's FY2025 budget.

Please refer to the following attachment that was presented to the CARTA Board of Directors.

**Department Head Recommendation:**

Approve the FY2025 Charleston Regional Transportation Authority Operating and Capital budget totaling \$32,128,928 in both revenues and expenses.



Charleston Area Regional Transportation Authority

## MEMORANDUM

TO: Board of Directors  
FROM: Robin W. Mitchum, Deputy Director of Finance and  
SUBJECT: Administration FY24/25 Proposed Budget  
DATE: June 5, 2024

Please find attached the Proposed FY24/25 Budget for your consideration.

### Revenues

A detailed explanation of line-item changes are as follows:

- Farebox and Passes & Mobile Ticketing revenues have been increased for average and estimated receipts.
- Contract Service revenues for have increased based on the contract agreements and estimated ridership.
- Local contributions are funds received for shelter construction. These contributions are recorded as received.
- Federal revenue includes estimated 5307 Urban funds, 5310 Enhanced Mobility for Seniors & Individuals with Disabilities, 5307 CARES Act and ARP Act funds. CARTA receives funds as a direct recipient from FTA and Pass-Through funds from the BCDCOG. Capital funds are reflected in the capital revenues budget. The increase in Federal funding is a projection of federal grant awards.
- State Mass Transit Funds (SMTF) are funds received as matching contributions to 5307 operating. We do not anticipate receiving any funds for FY25.
- Sales Tax – Charleston County is the operating funds. The matching requirements for capital are reflected the capital revenues budget line item.
- Insurance proceeds is policy proceeds that are the result of accidents. Insurance proceeds are recorded as received.
- Sale of Assets is the proceeds from the sale of vehicles. These funds are recorded as received.

### Expenditures

A detailed explanation of line-item changes are as follows:

- Retiree Benefits is increased for the cost of SCPEBA employer portion of Retiree Insurance.
- Supplies includes office and facility maintenance supplies. The decrease is due to concluding costs of rebranding materials and signage.

- Automotive is increased for average cost to maintain the agency vehicle.
- Office Equipment Rental decreased for contracted estimates.
- Office Equipment Maintenance includes IT services (managed server services, email hosting, and other general IT services), Camera system maintenance, and AVL software maintenance. The increase is anticipated expenditures for service agreements.
- Rent includes the Ashley Phosphate Park & Ride Lot, Dorchester Village Shopping Center Park & Ride Lot, Leeds Avenue lot lease from Dominion Energy, SC Works Trident lease space, and document storage. The increase is due to average and anticipated expenditures for renewing the Park & Rides leases, SC Works lease space, and document storage.
- Communication is increased for average and anticipated costs.
- Utilities is increased for average and anticipated costs.
- Professional services are being increased for CARTA On Demand program and auditing services.
- Contract Services is increased for Shared IGA services that includes management, administrative, financial, customer service, cash counting, marketing, advertising, maintenance costs, engineering, and professional services. Contract Services has also been adjust for anticipated Fixed Route services provided by National Express.
- Vehicle Maintenance increased for average and estimated maintenance costs.
- Facility Repair & Maintenance increased for average and estimated repairs and maintenance.
- Operating Fees increased for average and anticipated costs.
- Insurance increased for the projected cost for the fiscal year.
- Fuel increased based on projected cost for the fiscal year.
- Paratransit service increased for anticipated operator costs.
- Interest is decreased as the principle on the loan deceases.
- Non-Capitalized assets include security equipment, cameras, lighting, shelter panels/parts, driver safety barriers, COVID-19 PPE, and radio equipment. This line has been reduced to anticipated costs.

#### **Capital Expenditures (Balance Sheet)**

- Rolling Stock includes the purchase of vehicles and associated equipment.
- Bus Facilities/Charging stations is decreased for Leeds avenue parking lot repairs and charging infrastructure. We anticipate this project to be completed during FY24.
- Bus Shelter Construction/Bench is estimated cost for shelters.
- Land is decreased for the purchase the Fairgrounds parcel. We anticipate purchasing the land in FY24.
- Facilities Construction is engineering and design costs for Shipwatch Square and Fairgrounds.
- Security Cameras and Equipment is funds available and anticipated expenditures to purchase security equipment at our facilities and on rolling stock.
- Capital (IT, Facility Repairs/Maint) is for the facility upgrades or repairs.

We will monitor the budget to ensure revenues and expenditure remain aligned and we will make recommended revisions as necessary.

If you have any questions, please contact me at 843-529-2126 or [robinm@bcdcog.com](mailto:robinm@bcdcog.com).

**CARTA**  
**Proposed FY2025 Budget**

	<b>Approved Budget <u>FY 2024</u></b>	<b>Proposed Budget <u>FY 2025</u></b>	<b><u>Variance</u></b>
<b><u>Revenues</u></b>			
Farebox	1,296,535	1,322,466	25,931
Passes & Mobile Ticketing	595,387	607,295	11,908
COC Shuttle	403,644	453,476	49,832
MUSC	753,157	763,456	10,299
City of Charleston - DASH	706,143	741,452	35,309
Local Contributions	37,131	-	(37,131)
Federal	8,862,392	10,156,366	1,293,974
State Mass Transit Funds (SMTF)	260,435	-	(260,435)
Sales Tax - Charleston County	12,684,369	13,415,772	731,403
Advertising	800,000	850,000	50,000
Interest	-	-	-
Insurance Proceeds	139,702	-	(139,702)
Sale of Asset	28,900	-	(28,900)
Miscellaneous	-	-	-
<b>TOTAL REVENUES</b>	<b><u>26,567,795</u></b>	<b><u>28,310,283</u></b>	<b><u>1,742,488</u></b>
<b><u>Expenditures</u></b>			
Retiree Benefits	9,307	9,581	274
Supplies	175,000	75,000	(100,000)
Printing	42,000	42,000	-
Automotive	3,450	3,525	75
Postage	200	200	-
Dues/Memberships	2,500	2,500	-
Office Equipment Rental	117,695	116,225	(1,470)
Office Equipment Maintenance	289,793	333,633	43,840
Rent	33,620	34,385	765
Communications	166,847	170,185	3,338
Utilities	316,501	322,832	6,331
Advertising	7,500	7,500	-
Professional Services			
Auditing	30,800	32,340	1,540
Legal	1,000	1,000	-
Custodial	25,542	25,542	-
On Demand Program	325,000	350,000	25,000
Electric Bus Master Plan	20,005	-	(20,005)
Other	25,000	25,000	-
Contract Services			
Shared Services - IGA	3,888,379	3,640,486	(247,893)
Fixed Route	14,676,071	16,244,786	1,568,715
Money Transport	11,604	11,836	232

**CARTA**  
**Proposed FY2025 Budget**

	<b>Approved Budget <u>FY 2024</u></b>	<b>Proposed Budget <u>FY 2025</u></b>	<b><u>Variance</u></b>
Security Services	105,560	105,560	-
Vehicle Maintenance	341,863	348,701	6,838
Facility Repair & Maintenance	32,213	47,250	15,037
Operating Fees & Licenses	45,000	50,000	5,000
Insurance	1,033,626	1,085,307	51,681
Fuel	1,450,000	1,493,500	43,500
Paratransit	3,308,576	3,657,569	348,993
Miscellaneous	5,300	5,400	100
Interest	47,843	43,440	(4,403)
Non-Capitalized Assets	30,000	25,000	(5,000)
<b>TOTAL EXPENDITURES</b>	<b><u>26,567,795</u></b>	<b><u>28,310,283</u></b>	<b><u>1,742,488</u></b>
 Excess (Deficit) of Revenues Over (Under) Expenditures	 <u>-</u>	 <u>-</u>	 <u>-</u>

**Capital Revenues**

Rolling Stock	598,240	600,000	1,760
Bus Facilities/Charging Stations	1,197,724	-	(1,197,724)
Bus Shelter Construction/Bench Install	55,591	-	(55,591)
Land	1,066,800	-	(1,066,800)
Security Cameras/Equipment	300,318	131,511	(168,807)
Facilities Construction	264,436	2,211,406	1,946,970
Sales Tax - Charleston County	1,122,381	875,728	(246,653)
<b>TOTAL CAPITAL EXPENDITURES</b>	<b><u>4,605,490</u></b>	<b><u>3,818,645</u></b>	<b><u>(786,845)</u></b>

**Capital Expenditures**

Rolling Stock	827,800	750,000	(77,800)
Bus Facilities/Charging Stations	1,524,571	-	(1,524,571)
Bus Shelter Construction/Bench Install	180,591	100,000	(80,591)
Land	1,333,500	-	(1,333,500)
Facilities Construction	330,545	2,764,257	2,433,712
Security Cameras/Equipment	368,483	164,388	(204,095)
Capital (IT, Facility Repairs/Maint)	40,000	40,000	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b><u>4,605,490</u></b>	<b><u>3,818,645</u></b>	<b><u>(786,845)</u></b>



**CARTA**

**Proposed Detailed Budgeted Expenditures  
FY 2024/2025**

		<u>Approved Budget FY 2024</u>	<u>Proposed Budget FY 2025</u>	<u>Increase (Decrease)</u>
RETIREE BENEFITS	Retiree Insurance	9,307	9,581	274
		<u>9,307</u>	<u>9,581</u>	<u>274</u>
SUPPLIES	Admin/Operations	50,000	75,000	25,000
	Rebranding	125,000	-	(125,000)
	Total	<u>175,000</u>	<u>75,000</u>	<u>(100,000)</u>
PRINTING	Printing	37,000	37,000	-
	Rebranding	5,000	5,000	-
	Total	<u>42,000</u>	<u>42,000</u>	<u>-</u>
AUTOMOTIVE	Parking/Mileage/Service	3,450	3,525	75
	Total	<u>3,450</u>	<u>3,525</u>	<u>75</u>
POSTAGE		200	200	-
		<u>200</u>	<u>200</u>	<u>-</u>
DUES & MEMBERSHIPS	Metro Chamber	500	500	-
	TASC (SCAMI)	2,000	2,000	-
	Total	<u>2,500</u>	<u>2,500</u>	<u>-</u>
EQUIPMENT RENTAL	Electric Bus Battery Lease	106,470	105,000	(1,470)
	Electric Bus Battery Lease Property Tax	11,225	11,225	-
	Miscellaneous Equipment	-	-	-
	Total	<u>117,695</u>	<u>116,225</u>	<u>(1,470)</u>
OFFICE EQUIPMENT MAINTENANCE	IT / Camera Maint.	40,000	55,000	15,000
	Money Counting Equipment	2,000	2,000	-
	AVL Cloud Manager	18,555	19,832	1,277
	Genfare Support	19,602	20,190	588
	Electric Bus Mgmt Software	50,552	72,755	22,203
	CAD/ITS/AVL	159,084	163,856	4,772
	Total	<u>289,793</u>	<u>333,633</u>	<u>43,840</u>
RENT	Land	6,000	6,000	-
	Park & Ride	20,150	20,600	450
	Document Storage	2,425	2,450	25
	SC Works Charleston Center	5,045	5,335	290
	Total	<u>33,620</u>	<u>34,385</u>	<u>765</u>

**CARTA**

**Proposed Detailed Budgeted Expenditures  
FY 2024/2025**

		<b>Approved Budget FY 2024</b>	<b>Proposed Budget FY 2025</b>	<b>Increase (Decrease)</b>
COMMUNICATIONS	Telephone/Internet	44,384	45,272	888
	Tablets - Buses	47,463	48,413	950
	Radios	75,000	76,500	1,500
	<b>Total</b>	<b>166,847</b>	<b>170,185</b>	<b>3,338</b>
UTILITIES	Electricity	11,643	11,876	233
	Electricity -Charging Stations	294,030	299,911	5,881
	Water	10,828	11,045	217
	<b>Total</b>	<b>316,501</b>	<b>322,832</b>	<b>6,331</b>
ADVERTISING	ALL	-	-	-
	BUS WRAPS	7,500	7,500	-
	<b>Total</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>
PROFESSIONAL SERVICES	Audit	30,800	32,340	1,540
	Legal	1,000	1,000	-
	Custodial	25,542	25,542	-
	CARTA OnDemand	325,000	350,000	25,000
	Electric Bus Master Plan	20,005	-	(20,005)
	Other	25,000	25,000	-
<b>Total</b>	<b>427,347</b>	<b>433,882</b>	<b>6,535</b>	
CONTRACT SERVICES	Management Services	75,000	75,000	-
	Shared Services (IGA)	3,352,632	3,443,839	91,207
	Remix-Transit & OnDemand Planning (	67,469	53,975	(13,494)
	Mt. Pleasant St. Park & Ride Design (IC	29,172	29,172	-
	ITS System (IGA)	25,000	25,000	-
	Mobile Ticketing (IGA)	23,940	13,500	(10,440)
	Route Study (IGA)	315,166	-	(315,166)
	Fixed Route	14,676,071	16,244,786	1,568,715
	Money Transport	11,604	11,836	232
	Super Stop Security Services	105,560	105,560	-
<b>Total</b>	<b>18,681,614</b>	<b>20,002,668</b>	<b>1,321,054</b>	
VEHICLE MAINTENANCE		341,863	348,701	6,838
	<b>Total</b>	<b>341,863</b>	<b>348,701</b>	<b>6,838</b>
FACILITY REPAIR & MAINTENANCE	Facility Repair Misc	25,000	40,000	15,000
	Bus Wash Inspection	7,213	7,250	37
	<b>Total</b>	<b>32,213</b>	<b>47,250</b>	<b>15,037</b>

**CARTA**

*Proposed Detailed Budgeted Expenditures  
FY 2024/2025*

		<b>Approved Budget <u>FY 2024</u></b>	<b>Proposed Budget <u>FY 2025</u></b>	<b>Increase (Decrease)</b>
<b>OPERATING FEES &amp; LICENSES</b>		45,000	50,000	5,000
		<u>45,000</u>	<u>50,000</u>	<u>5,000</u>
<b>INSURANCE</b>	Administration	23,068	24,221	1,153
	Operating	1,010,558	1,061,086	50,528
		<u>1,033,626</u>	<u>1,085,307</u>	<u>51,681</u>
<b>FUEL</b>	Fuel	1,450,000	1,493,500	43,500
		<u>1,450,000</u>	<u>1,493,500</u>	<u>43,500</u>
<b>PARATRANSIT</b>	National Express	3,308,576	3,657,569	348,993
		<u>3,308,576</u>	<u>3,657,569</u>	<u>348,993</u>
<b>MISCELLANEOUS</b>	Misc	5,300	5,400	100
		<u>5,300</u>	<u>5,400</u>	<u>100</u>
<b>INTEREST</b>	BB&T - Melnick Property	47,843	43,440	(4,403)
		<u>47,843</u>	<u>43,440</u>	<u>(4,403)</u>
<b>NON-CAPITALIZED ASSETS</b>	Non-Capitalized Assets	30,000	25,000	(5,000)
		<u>30,000</u>	<u>25,000</u>	<u>(5,000)</u>
<b>TOTAL OPERATING</b>		<u><b>26,567,795</b></u>	<u><b>28,310,283</b></u>	<u><b>1,742,488</b></u>
<b>CAPITAL</b>				
	Rolling Stock/Fleet Repair	827,800	750,000	(77,800)
	Bus Facilities/Charging Stations	1,524,571	-	(1,524,571)
	Bus Shelter Construction/Bench	180,591	100,000	(80,591)
	Land	1,333,500	-	(1,333,500)
	Facilities Construction	330,545	2,764,257	2,433,712
	Security/Cameras	368,483	164,388	(204,095)
	Capital (IT, Facility Repairs/Maint)	40,000	40,000	-
<b>TOTAL CAPITAL</b>		<u><b>4,605,490</b></u>	<u><b>3,818,645</b></u>	<u><b>(786,845)</b></u>

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Philip A. Sabatino **Dept.:** Facilities Management  
**Subject:** Motorola – American Tower Solution to Loss of Channel 2 Tower  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** August 08, 2024

Department	Coordinated with:
Technology Services	Donald Giacomo
Deputy County Administrator	Joel Evans for Walt Smalls
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

Funding is available in the Facilities Management Radio Communications Lease funds

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	5D1000501	65504	\$47,532.00	\$34,200.00

**Situation:**

Charleston County received official notification in January 2024 that the Channel 2 tower located in Mt. Pleasant near the base of the Ravenel Bridge, is scheduled to be demolished in the 4th quarter (CY) of 2024. This tower and compound houses critical Charleston County public safety radio equipment and is our most important tower to provide in building radio coverage on the Charleston Peninsula as well as in a large portion of Mt. Pleasant.

As County staff looked for alternatives, we engaged Motorola and American Tower to see if there was a good tower replacement option. The alternate resolution involves a dual tower solution – one on Braswell St in the Charleston Neck area and one on Mathis Ferry Road less than a mile away for the existing Channel 2 tower. This dual tower solution provides better public safety radio coverage than what we have today with the existing Channel 2 tower, and has a lower turnkey price than what was proposed to build a new Channel 2 tower.

American Tower has approved our lease applications for the existing towers at Braswell St. and Mathis Ferry and have passed the tower structural analysis for installation of our radio equipment. The proposed two leases will be for 10 years, with 2 optional 5 year renewal periods. This request is for the Braswell St. lease, with the Mathis Ferry lease to follow in a future. Council has previously approved the capital budget for the additional Motorola equipment to support the two tower solution.

**Department Head Recommendation:**

Authorize the Chairman to execute a ten year lease agreement with American Tower for the Braswell Street radio tower with a monthly rate of \$3800.00 to include an option to renew three additional periods of five years each with the understanding that:

- The rent shall increase 3% annually
- All documents will be reviewed by Legal

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 2, 2024  
Subject: Acceptance of Donation for Awendaw-McClellanville Fire Department

The Clerk of Council was notified that the Jenner V Foundation would like to donate \$25,000 to the Awendaw-McClellanville Fire Department in memory of Edward Jenner Wood, V.

Staff recommends that Council authorize the acceptance of \$25,000 from the Jenner V Foundation/Foundation for the Carolinas in memory of Jenner Wood and allocate the funding to the Awendaw-McClellanville Fire Department to help defray the cost of purchasing a fire truck.

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 12, 2024  
Subject: 2024 Metro Leadership Visit

On July 17, 1984, County Council adopted a policy that all expenditures by Councilmembers from County funds will require prior approval by County Council with the exception of travel to official NACo and SCAC events.

The Chamber of Commerce is hosting the 2024 Metro Leadership Visit in Pittsburgh, Pennsylvania on September 17-20. In the event that a councilmember is available to attend, the Clerk would request that Council approve up to \$3700 with the understanding that funding is available in the County Council Training and Conference budget.

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Hakim Bayyoud **Dept.:** Building Inspections  
**Subject:** 1720 Boone Hall Drive Flood Mitigation Assistance Acquisition Grant  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** August 08, 2024

<b>Department</b>	<b>Coordinated with:</b>
Deputy County Administrator	Walter L. Smalls
Facilities Management	Phil Sabatino
Grants	Gail Marion
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen H. Wurster

**Fiscal Impact:**  
NONE

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
	D41541002	42808	\$173,762.50	\$414,868.65

**Situation:**

On April 9, 2019, Council voted to approve a Flood Mitigation Assistance (FMA) Elevation grant in the amount of \$175,000 for the property located at 1720 Boone Hall Drive, TMS# 353-13-00-009 (see attached Council directive). Unfortunately, the elevation project became unfeasible mainly due to two factors, the actual structure elevation and increasing costs to elevate grew nearly to the current house market value.

The Building Inspection Services Department requests approval of Scope of Work Change (SOWC) from elevation to acquisition of the above referenced parcel and its residential structure and to accept the additional federal funding for a total amount of \$414,868.65 (100% of estimated cost).

This grant is administered by the South Carolina Department of Natural Resources (SCDNR) under the FEMA's Flood Mitigation Assistance (FMA) Program. Funding would be used by the County to purchase the property and to demolish the severe repetitive flooded structure located in a Special Flood Hazard Area (SFHA), flood zone AE-10. The property will then be returned to greenspace and be deed-restricted in perpetuity to open space uses to restore and/or conserve the natural floodplain functions.



The County will use the property for stormwater access purposes. The purpose of this project is to reduce future impacts from flooding and runoff in the area and eliminate this residence's flooding.

There is no match requirement for this grant. No additional funds nor FTEs will be required to carry out this request. The grant performance period is 36 months from the date of award. See additional information in Attachment A.

**Department Head Recommendation:**

-Approve the Scope of Work Change (SOWC) from elevation to acquisition at 1720 Boone Hall Drive, TMS# 353-13-00-009, and to include deed-restriction to open space as required by the FEMA.

- Approve accepting additional grant funding from South Carolina Department of Natural Resources (SCDNR) under the Federal Emergency Management Agency (FEMA)'s Flood Mitigation Assistance (FMA) Program for a total grant funding of \$414,868.65 with the understanding that:

- These funds will allow the County to purchase the property and the Department of Building Inspection Services to move forward with the project to demolish the severe repetitive flooded structure located in a Special Flood Hazard Area (SFHA), flood zone AE-10, and deed-restrict it to open space in perpetuity.
- There is no match requirement.
- There are no FTEs associated with this request.
- The grant performance period is 36 months from the date of award.

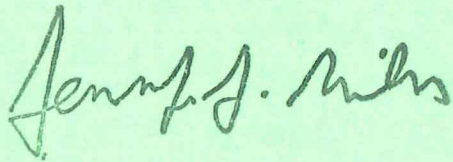
**COUNCIL ACTION**

**19 - 61**

DATE: April 10, 2019  
TO: County Administrator  
FROM: Clerk of Council  
RE: Floodplain Mitigation Grant - Request to Accept

At a meeting of County Council held on April 9, 2019, Council voted to approve two grants to elevate the properties at 431 Howle Avenue (District 9) in the amount of \$174,999 and at 1720 Boone Hall Drive (District 7) in the amount of \$175,000 and authorize the County Administrator to sign the agreements and proceed with requirements of the Sub-Recipient Agreement to administer the projects to their completion with the understanding that all documents will be reviewed by the Legal Department.

COUNCIL ACTION  
FROM THE OFFICE OF THE COUNTY ADMINISTRATOR

A handwritten signature in blue ink, appearing to read "Jennifer J. Mills". The signature is written in a cursive style with a large initial "J".

# RETURN TO AGENDA

## 7B

RECOMMENDATION OF: Finance Committee

COMMITTEE MET: April 4, 2019

SUBJECT: Floodplain Mitigation Grant - Request to Accept

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### COMMITTEE REPORTS:

That it considered the information furnished by County Administrator Jennifer Miller and Director of Building Inspections Carl Simmons in regards to approving sub-recipient agreements to elevate homes for the Building Inspections Services Floodplain Mitigation Grants. It was stated that with the assistance of the County, the homeowners have received approval for grants to elevate the properties at 431 Howle Avenue (District 9) in the amount of \$174,999 and at 1720 Boone Hall Drive (District 7) in the amount of \$175,000. The Flood Mitigation Assistance grants, approved by FEMA and processed through the South Carolina Department of Natural Resources, are non-matching grants due to the number and severity of losses caused by flooding. The County will act as the pass-through funding source and the Department of Building Inspection Services will act as the Sub-recipient of the grants to insure completion of the projects. The Hold Harmless Agreements prepared by the Legal Department between the owners and the County protects the County from liability.

### COMMITTEE RECOMMENDS:

That Council approve two grants to elevate the properties at 431 Howle Avenue (District 9) in the amount of \$174,999 and at 1720 Boone Hall Drive (District 7) in the amount of \$175,000 and authorize the County Administrator to sign the agreements and proceed with requirements of the Sub-Recipient Agreement to administer the projects to their completion with the understanding that all documents will be reviewed by the Legal Department.

**COMMITTEE AGENDA ITEM**

TO: JENNIFER J. MILLER, COUNTY ADMINISTRATOR

THROUGH: WALT SMALLS, CHIEF DEPUTY ADMINISTRATOR *WLS 3-28-19*

FROM: CARL H. SIMMONS *CHS* DEPT. BUILDING INSPECTION SERVICES

SUBJECT: BUILDING INSPECTION SERVICES FLOODPLAIN MITIGATION GRANTS APPROVAL

REQUEST: APPROVE SUBRECIPIENT AGREEMENTS FOR ELEVATING HOMES

COMMITTEE OF COUNCIL: FINANCE DATE: 4/4/19

**COORDINATION:** This request has been coordinated with: (attach all recommendations/reviews)

	Signature of		Individual Contacted
	Yes	N/A	
Legal Department	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>
Procurement/Contracts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Zoning Regulations / Comp. Plan Compliance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Community Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Grants Auditor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>Paul Marion</i></u>
Other: Building Inspection Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u><i>[Signature]</i></u>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

**FUNDING:** Was funding previously approved?      yes     no     n/a

If yes, provide the following:	Org.	Object	Balance in Account	Amount needed for item

**NEED:** Identify any critical time constraint.

BUDGET OFFICER SIGNATURE: *Paul Hill*

Fiscal impact: No match required.

ADMINISTRATOR'S SIGNATURE: *Jennifer J Miller*

**ORIGINATING OFFICE PLEASE NOTE:**

DUE DATE TO ADMINISTRATOR'S OFFICE IS 5:00 P.M. ON TUESDAY OF THE WEEK PRECEDING THE COMMITTEE MEETING.

## **SITUATION**

With the assistance of the County, the homeowners have received approval for grants to elevate the properties at 431 Howle Avenue (District 9) in the amount of \$174,999 and at 1720 Boone Hall Drive (District 7) in the amount of \$175,000. The Flood Mitigation Assistance grants, approved by FEMA and processed through the South Carolina Department of Natural Resources, are non-matching grants due to the number and severity of losses caused by flooding. The County will act as the pass-through funding source and the Department of Building Inspection Services will act as the Sub-recipient of the grants to insure completion of the projects. The Hold Harmless Agreements prepared by the Legal Department between the owners and the County protects the County from liability.

## **ACTION REQUESTED OF COUNCIL**

Authorize the County Administrator to sign the agreements and proceed with requirements of the Sub-Recipient Agreement.

## **DEPARTMENT HEAD RECOMMENDATION**

- Approve two grants to elevate the properties at 431 Howle Avenue (District 9) in the amount of \$174,999 and at 1720 Boone Hall Drive (District 7) in the amount of \$175,000.
- Authorize the County Administrator to sign the agreements and proceed with requirements of the Sub-Recipient Agreement to administer the projects to their completion.
- All documents will be reviewed by the Legal Department.

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** Carla Ritter **Dept.:** Finance  
**Subject:** Issuance of General Obligation Bonds for Capital Improvement Plan/Equipment and Fire Protection  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** August 08, 2024

Department	Coordinated with:
Chief Financial Officer	Mack Gile
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

The Debt Service Fund is anticipated to have sufficient resources to repay the debt service without a millage increase. The Awendaw Fire District Debt Service Fund is anticipated to need a debt service millage increase in FY26 to repay the debt service.

**Funding:** Was funding previously approved? N/A

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item

**Situation:**

In May 2024, Council approved the FY25-FY29 Debt Management Plan that includes the issuance of \$110,000,000 of General Obligation Bonds to fund the Capital Improvement Plan and equipment purchases. After further evaluation of cash needs for the Capital Improvement Plan and equipment purchases, the General Obligations Bonds were reduced to generate \$90,000,000 to fund the following:

Tricounty Biological Center	\$ 8,333,000
Azalea Complex EMS	16,469,000
Azalea Fuel Facility	7,547,000
Azalea Complex Fleet Shop Renovations	1,200,000
Azalea Complex Main Facility	27,086,000
Remount Road Outbuilding Renovations	1,415,000
Assessor Relocation	2,250,000
Radio Tower Mt. Pleasant	3,400,000
EMS/St. John's Station	1,800,000
EMS/St. Andrew's PSD	700,000
Sheriff Marina	1,500,000
Remote Public Works Ravenel Facility	1,750,000
Remote Public Works John's Island Facility	3,050,000

Land purchase for future development	4,500,000
Sheriff Helicopter	3,745,000
Public Works Heavy Equipment	2,255,000
Facilities: Energy Savings Projects	3,000,000

In addition, the County plans to issue General Obligation Bonds for the Awendaw McClellanville Consolidated Fire District for:

Fire Protection Equipment	\$4,000,000
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To initiate action on this borrowing, staff requests consideration of an ordinance not exceeding \$91 million in General Obligation Capital Improvement Bonds and \$4.2 million in General Obligation Fire Protection Bonds. The bonds will be sold by competitive bid to the underwriting firm offering the lowest interest rates for the bonds. The ordinance delegates to the Chairman the authority to designate the sale date and approve the final structure of the bonds in accordance with winning bids, including the maturity schedule, the redemption provisions, and the interest rates, so long as they are written within the limits set forth in the bond ordinance.

A public hearing is scheduled for September 24, 2024.

**Department Head Recommendation:**

Approve the issuance of General Obligation Bonds: Capital Improvement Plan not to exceed \$91 million in the principal amount to generate \$90,000,000 for the following projects and equipment:

Tricounty Biological Center	\$ 8,333,000
Azalea Complex EMS	16,469,000
Azalea Fuel Facility	7,547,000
Azalea Complex Fleet Shop Renovations	1,200,000
Azalea Complex Main Facility	27,086,000
Remount Road Outbuilding Renovations	1,415,000
Assessor Relocation	2,250,000
Radio Tower Mt. Pleasant	3,400,000
EMS/St. John's Station	1,800,000
EMS/St. Andrew's PSD	700,000
Sheriff Marina	1,500,000
Remote Public Works Ravenel Facility	1,750,000
Remote Public Works John's Island Facility	3,050,000
Land purchase for future development	4,500,000
Sheriff Helicopter	3,745,000
Public Works Heavy Equipment	2,255,000
Facilities: Energy Savings Projects	3,000,000

Appropriate the following projects from the 2024 General Obligation Capital Improvement Bonds that were not previously appropriated.

EMS Azalea EMS	\$1,350,000
Land Purchase for future development	4,500,000
EMS Station St. Andrew's PSD	700,000
Remote Public Works St. John's Facility	3,050,000
Public Works Heavy Equipment	2,255,000
Energy Savings Project	3,000,000

Authorize reimbursement from the Series 2024 General Obligation Capital Improvement Bonds of expenditures of funds, prior to the borrowing for authorized projects.

Approve the issue of General Obligation Bonds: Fire Protection for the Awendaw McClellanville Consolidated Fire District not to exceed \$4.2 million in the principal amount.

Appropriate \$4,000,000 for Fire Protection Equipment and authorize reimbursement from the Series 2024 General Obligation Fire Protection Bonds of expenditures of funds, prior to the borrowing for authorized projects.



## Charleston County Council

## Memorandum

To: Members of Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 6, 2024  
Subject: Financial Incentives for Project Mack

At the Finance Committee meeting of Tuesday, August 13, 2024, the Economic Development Director will present financial incentives offered to Project Mack.

## Charleston County Council

## Memorandum

To: Members of Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 6, 2024  
Subject: Financial Incentives for Project Coast

At the Finance Committee meeting of Tuesday, August 13, 2024, the Economic Development Director will present financial incentives offered to Project Coast.

**Committee Agenda Item**

**To:** Bill Tuten, County Administrator  
**From:** LoElla Smalls **Dept.:** Community Dev & Rev  
**Subject:** Non-Profit Capacity Building - Special Projects  
**Request:** Request to Approve  
**Committee:** Finance Committee **Date:** August 08, 2024

<b>Department</b>	<b>Coordinated with:</b>
Chief Financial Officer	Mack Gile
Deputy County Administrator	Christine O. Durant
Budget	Mack Gile
Legal	Marc Belle
Administrator	Bill Tuten
Clerk	Kristen L. Salisbury

**Fiscal Impact:**

The ARPA Building Grass Roots Capacity budget has sufficient funds for this request.

**Funding:** Was funding previously approved? YES

If yes, please provide the following:	Org	Object	Balance in Account	Amount Needed for item
			\$2,000,000	\$1,938,372

**Situation:**

On August 24, 2022, the County Council approved the allocation of ARPA funding to support Building Grass Roots Capacity, which extended to funding Special Projects for Non-Profits. The Nonprofit Capital Projects Grant Program created under Council directive #22-255 is a one-time funding opportunity for nonprofits in Charleston County to extend their capacity to deliver services through a capital purchase of equipment or the modification to an existing building through the American Rescue Plan Act of 2021 (ARPA). This program serves as a long-term investment in our nonprofit communities to improve the quality of services provided to our citizens well after the ARPA funding has been exhausted.

The Nonprofit Capital Programs eligibility included being a registered 501(c)(3) nonprofit established before the pandemic started in March 2020, providing direct assistance to individuals and families in the county, and proposing a project that could be completed by the end of 2025. Organizations must also be able to demonstrate changes in service needs from the time before the pandemic, during the pandemic, and the years following the pandemic. Applications must adhere to all ARPA provisions as amended by the U.S. Department of the Treasury and be submitted via Neighborly.

The requests for proposals opened on April 1, 2024, with the application closing on May 17, 2024. After reviewing eligibility, a scoring committee comprised of Charleston County Emerging Leaders Program alums evaluated the proposals according to a project rubric.

The funding recommendations from CDR are guided by a strategic approach to maximize the impact of available funds based on the scoring committee's guidance. The factors considered in scoring include project cost eligibility, COVID-related impact and proportionality, proposal feasibility, planning, timeline, ability to manage federal funds, and anticipated benefits to the community. Therefore, CDR recommends funding in a dual-tier approach, with those proposals scoring in the top 35% receiving full funding for eligible costs, up to \$200k. The recommendation for the second tier is to partially fund eligible costs for all remaining projects that scored above average, up to \$50,000. This dual-tier funding strategy ensures that our limited resources are allocated to minimize the risk associated with partially funding highly promising projects while providing momentum for organizations to develop capacity for the smaller nonprofit competing projects. See the attached list of projects for funding recommendations and proposal descriptions.

The capital projects being recommended for funding span a wide range of organizational needs, from the purchase of vans to extend services to rural areas to the repurposing of existing spaces for instructional use, the expansion of food distribution, the replacement of outdated agency technology, and the upgrading of facilities to be more efficient in serving the organization's target population.

**Department Head Recommendation:**

Approve funding in the amount of \$1,938,372 from ARPA funds to the recommended list of Nonprofit Capital Program proposals for the recommended amounts.

Authorize staff to work with Legal to execute necessary contracts to administer these federal funds.

Authorize staff to work with Procurement to facilitate purchases in administering these federal funds.

**Non-Profit Capital Projects Funding  
Recommendation**

Organization	Funding Recommendation	Project Description
A Father's Place	\$50,000.00	Project request is for the purchase of outreach vans and a mobile outreach vehicle to serve children and families in Charleston County.
American College of the Building Arts	\$50,000.00	Project request is for upfitting of building into a functioning blacksmithing shop for students, faculty, and community projects. This will allow the trades program to grow as after Covid enrollment dwindled approximately 55% as in person, hands on training programs were halted.
Camp Happy Days	\$55,000.00	Project request is for outdoor program space and sensory garden to provide year-round programming for children diagnosed with cancer and their families.
Charleston Area Urban League	\$31,198.00	Project request is for incorporating new technology to deliver high-quality economic empowerment programs and services in the areas of housing, financial literacy, asset building and employment.
Charleston Habitat for Humanity	\$44,539.00	Project request is to purchase and install a solar energy system to the ReStore building at 731 Meeting Street. This will allow for more long term financial and environmental sustainability of the ReStore which saves landfill-bound goods for low-cost sale to the public and uses those profits to support affordable home builds.
Children's Museum of the Lowcountry	\$133,650.00	Project request is to modify existing office and classroom areas into additional learning spaces to accommodate more student participants along with the reworking of a classroom restroom. This will increase capacity to teach young learners STEM based concepts via camp and field trip programming. The museum provides opportunities for all, including a \$2 entrance fee reduction for individuals with SNAP or Medicaid ID.
Coastal Crisis Chaplaincy	\$36,886.08	Project request is for field equipment for on-scene duties, tools for training, and office equipment. This will help with crisis response, critical incident support, public safety support, and survivor care and support groups for first responders and individuals.

**Non-Profit Capital Projects Funding  
Recommendation**

Organization	Funding Recommendation	Project Description
Community Resource Center	\$50,000.00	Project request is to purchase a refrigerated truck used to store and transport perishable nutritional groceries along with a box truck and/or pickup truck with a trailer for the transportation of goods. These will be used to provide services such as the distribution of nutritional groceries, hygiene necessities, diapers, baby essentials, and career/educational services.
DisAbility Resource Center	\$25,822.00	Project request is for a mobile washing and sanitizing station, The Scrub Hub, for repurposing of donated medical equipment. This repurposed medical equipment helps to prevent people with disabilities from institutional placement and keeping or returning them to their homes and communities.
East Cooper Community Outreach	\$125,000.00	Project request is for creation of mobile office for rural communities. Funds used to purchase RV trailer and the retro fit for it to become an ADA-accessible mobile office. This will be used to meet rural residents in need where they are, overcoming barriers to accessing ECCO's no-cost health and dental care, food assistance, and other resources for underserved communities.
HALOS	\$46,846.51	Project request is to purchase a company car for expanding home-based service delivery along with updating network hardware. This will allow for local kinship families-grandparents/relatives who take in children who cannot be with their parents to receive navigation and support services.
Harbor Entrepreneur Center	\$50,000.00	Project request is for purchase of modern AR/VR equipment to convert selected class and conference rooms into state-of-the-art AR/VR facilities. This will serve to train students and professionals with a skillset that is in high demand in tech workplaces in Charleston.
Humanities Foundation	\$73,000.00	Project request is for facility furnishings to support new 651 Meeting Street location designed to provide operational capacity and support for community services.
Increasing H.O.P.E Financial Training Center	\$50,000.00	Project request is for the purchase of a handicap-accessible van to deliver financial education throughout the rural and underserved populations in Charleston County.

**Non-Profit Capital Projects Funding  
Recommendation**

Organization	Funding Recommendation	Project Description
James Island Outreach	\$50,000.00	Project request is for a pantry expansion project to offer a wider selection of fresh produce and dairy, to increase client shopping area, and to properly store increased amounts of food to support increased demand.
Jewish Family Services of Greater Charleston	\$32,484.00	Project request is for a van to provide transportation services to clients living in Charleston County for medical appointments, shopping, and work.
Lowcountry Equine-Assisted Psychotherapy	\$45,119.92	Project request is to replace a deteriorating horse fence which has become unsafe for clients and horse. The facility is used to provide equine therapy to a wide range of individuals including children, adults, veterans, and their families with mental health challenges. During the pandemic, services were provided on a scholarship (no fee) basis. This affected reserves and made it hard to do the upkeep projects to keep the equine-therapy services going.
Lowcountry Food Bank	\$200,000.00	Project request is to convert part of facility into a refrigerated space for perishable food including produce, dairy, and protein. This project will address the increased food insecurity in Charleston County and meet the demand for cost-prohibitive fresh food with increased refrigerated capacity.
Lowcountry Leadership Charter School	\$50,000.00	Project request is for modification of existing facilities into useable classroom space and the installation of a modular CTE lab. This would allow for Agricultural programs, Information Technology, & Health Sciences programs. These programs are trying to address the lack of capacity brought on by the pandemic and the ability to offer these hands-on experiences for students in high demand vocational fields after graduation.
Metanoia	\$198,880.00	Project request is to replace the roof of 2019 Reynolds Avenue to be used as a space to support traditionally disadvantaged businesses.
Navigation Center-Dental and Tech	\$61,992.00	Project request is to purchase dental equipment necessary to establish dental clinic at The Navigation Center and travel to homeless encampments and rural schools within Charleston County.
Neighbors Together	\$79,500.00	Project request is for replacement of roof to ensure continued service delivery of financial assistance, health assistance, hot meals, groceries, clothing, hygiene bags, and case management to community members.

**Non-Profit Capital Projects Funding  
Recommendation**

Organization	Funding Recommendation	Project Description
One80 Place	\$112,921.22	Project request is for bathroom renovations, furniture replacement, and upgrades to financial software that ensure housing insecure individuals and families will have access to safe, clean bathrooms and facilities. Financial upgrades will ensure timely processing of rental assistance and enhanced reporting.
Our Lady of Mercy Community Outreach Services	\$5,020.00	Project request is to enhance internet infrastructure and IT services at both Charleston County locations with the goal of ensuring the organization is able to provide reliable access to tools and resources for neighbors in need.
Postpartum Support Charleston	\$61,480.00	Project request is to expand Beyond Delivery program which provides support services to new moms with meals and care packages with the purchase of a van, flash freezer and prep tables to scale up meal production. In addition, purchase of furniture for in person support services.
Sea Islands Hunger Awareness Foundation-Blessing Baskets Program	\$29,500.00	Project request is for a climate-controlled food storage facility to increase capability of quantities received and in turn increase distribution of healthy foods to the community.
Trident United Way	\$50,000.00	Project request is for updates of the first floor of its 6296 Rivers Avenue location to provide a one-stop shop for client-focused access and a food share packing and distribution area.
Veterans on Deck	\$14,533.00	Project request is to purchase new sails for the current therapeutic sailing program provided to address mental health issues of veterans and active-duty personnel. The pandemic impacted the provision of these volunteer-based services as they were prohibited while insurance and dockage fees remained.
We are Family	\$125,000.00	Project request is for modifications to bring space to HIPAA and ADA compliance along with furniture for the organization's Mental Health Assistance Program. This program provides free therapy and group counseling and needs space modifications due to increased demand for services.

<b>Total Recommended Funding</b>	<b>\$1,938,371.73</b>
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## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: July 12, 2024  
Subject: St. Paul's Fire District (Hollywood Seat)

An announcement of vacancies for the St. Paul's Fire District was previously made.

Application for reappointment was received from Charles Fox and application for appointment was received from Larry Garvin, Sr. to fulfil the Hollywood seat.

The St. Paul's Fire District Commission Board consists of seven members, appointed by the Governor upon recommendation by Charleston County Council, responsible for the oversight of all administrative and operational aspects of the St. Paul's Fire Protection special purpose district. The board has the authority to purchase, establish, enlarge, maintain, conduct, and operate the special purpose district as deemed necessary. The board meets to review operational, financial, and administrative activity reports. The board meets on the third Thursday of each month at 6:00 pm with special meetings called as necessary.

The term for this seat expires June 2028.

**One vacancy, two applications**  
**Charles Fox**  
**Larry Garvin Sr.**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 2, 2024  
Subject: St. Paul's Fire District (Edisto Island Seat)

An announcement of vacancies for the St. Paul's Fire District was previously made.

Application for reappointment was received from Curtis Morrison and appointment for appointment was received from Edwin Robinson, Jr. to fulfil the Edisto Island seat.

The St. Paul's Fire District Commission Board consists of seven members, appointed by the Governor upon recommendation by Charleston County Council, responsible for the oversight of all administrative and operational aspects of the St. Paul's Fire Protection special purpose district. The board has the authority to purchase, establish, enlarge, maintain, conduct, and operate the special purpose district as deemed necessary. The board meets to review operational, financial, and administrative activity reports. The board meets on the third Thursday of each month at 6:00 pm with special meetings called as necessary.

The term for this seat expires June 2028.

**One vacancy, two applications**  
**Curtis Morrison**  
**Edwin Robinson, Jr.**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 2, 2024  
Subject: Disabilities & Special Needs Board

An announcement of vacancies for the Disabilities & Special Needs Board were previously made due to two resignations on the board.

Applications for appointment were received from Charlotte Gray, Dawn Itzkowitz, Whit Jones, and Bill Sharpe.

Members of the Disabilities and Special Needs (DSN) Board are recommended by County Council to the Governor for appointment for four year terms. The DSN Board provides oversight to the Disabilities Board of Charleston County, which is the administrative, planning and coordinating service delivery body for Charleston County programs and services for people with developmental disabilities and other special needs funded in whole or in part by the South Carolina Department of Disabilities and Special Needs (SCDDSN). The Board meets on the fourth Thursday of each month at 5:30 PM.

The term for these seats expire September 2028 and September 2029.

**Two vacancies, four applicationa****Charlotte Gray****Dawn Itzkowitz****Whit Jones****Bill Sharpe**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 2, 2024  
Subject: Charleston County Parks & Recreation Commission

An announcement of vacancies for the Charleston County Parks & Recreation was previously made.

Application for re-appointment was received from Lisa King. Applications for appointment were received from Suzanne Leber, Brooke Livingston-Bedell, Keane McLaughlin, Merriweather Mule, David Spedden, and Will Waterhouse.

The Charleston County Park and Recreation Commission is a seven-member Board. The Commission is a policy making board and has specific areas of responsibility outlined in legislation. The Staff administers the policies of the Commission under the direction of the Executive Director. The mission of the Commission is to improve the quality of life in Charleston County by offering a diverse system of park facilities, programs and services without duplicating services provided by other agencies. The Commission generally schedules three Committee meetings and one Commission meeting each month. Special and additional meetings are held as needed. The Commission is appointed by the Governor, on the recommendation of County Council for two (2) year terms.

The term for this seat will expire June 2026.

**Two vacancies, Seven applications****Lisa King****Suzanne Leber****Brooke Livingston-Bedell****Keane McLaughlin****Merriweather Mule****David Spedden****Will Waterhouse**

## Charleston County Council

## Memorandum

To: Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 2, 2024  
Subject: Housing & Redevelopment Authority

An announcement of vacancy for the Housing and Redevelopment Authority was previously made due to a resignation.

Applications for appointment were received from Sheila Daniels, Samuel Gibson, and Thomas Hummel.

The Charleston County Housing Authority and Redevelopment Authority is a public housing agency, receiving Federal Funds, charged with providing the County with adequate and safe low income housing and making same available to qualified persons and families at rentals they can afford. The Authority is composed of seven members, two of whom must be receiving assistance. Terms are for five year terms.

The term for this seat will expire July 2027.

**One vacancy, three applications****Sheila Daniels****Samuel Gibson****Thomas Hummel**

Charleston County Council

Memorandum

To: Members of Finance Committee  
From: Kristen Salisbury, Clerk of Council  
Date: August 12, 2024  
Subject: Repealing Sections of Charleston County Code of Ordinances

At the Finance Committee meeting of August 13, 2024, the committee will consider a recommendation to repeal certain sections of the Charleston County Code of Ordinances to provide consistency with state law and to conform with current practice. The sections to be repealed deal with archaic language related to cable franchises and duties of the former County Health Board and County Health Officer.