

## Dewees Island Short-Term Rental Property (STRP) Zoning Permit Application Process/Checklist

Pursuant to *Article 6.8* of the *Charleston County Zoning and Land Development Regulations Ordinance*, Zoning Permits for Short-Term Rental Properties must be renewed annually. Short-Term Rental Property renewal applications must demonstrate compliance with all current requirements of *Article 6.8* of the *Charleston County Zoning and Land Development Regulations Ordinance* (see *Article 6.8* for more information, including enforcement and penalties) with the exception of occupancy status requirements, parking requirements, and maximum number of rental days pursuant to ZLDR Sec. 5.16.A.3.

- **Completed Short-Term Rental Property Zoning Permit Application and Fee.**
- **Completed and signed Restrictive Covenants Affidavit.**
- **Written Documentation of the Dewees Island Property Owners Association approval is required as part of each Short-Term Rental Permit Application.**
- **STRP Administrative Site Plan Review Approval and Fee: Requires submittal of aerial photographs and photographs of the property. At the discretion of the Zoning and Planning Director, a site plan drawn to engineer's scale depicting existing and proposed conditions, including required parking, shall be submitted, and site visits by Zoning and Planning Staff may be required.**

**Note:** See the *Charleston County Zoning and Land Development Regulations Ordinance* for all Short-Term Rental Property Zoning requirements including annual renewal requirements and Business License requirements.

Important Contact Information:

Phone: Planning & Zoning 843-202-7220

Email: [shorttermrental@charlestoncounty.org](mailto:shorttermrental@charlestoncounty.org)



**Zoning and Planning Department**  
 Joel H. Evans, AICP, PLA, Director  
 Lonnie Hamilton III Public Services Building  
 4045 Bridge View Drive  
 North Charleston, SC 29405  
 843.202.7200

## Dewees Island Short-Term Rental Permit Application

<b>Owner Information</b>	
<i>First Name:</i>	<i>Last Name:</i>
<i>Mailing Address:</i>	
<i>Home/Cell Phone #:</i>	
<i>Email Address:</i>	

<b>Applicant Information (if not being submitted by owner)</b>	
<i>First Name:</i>	<i>Last Name:</i>
<i>Mailing Address:</i>	
<i>Home/Cell Phone #:</i>	
<i>Email Address:</i>	

<b>Short-Term Rental Property Information</b>	
<i>Address:</i>	
<i>TMS #:</i>	
<i>Zoning:</i>	
<i>Type of Dwelling Unit to be used as a Short-Term Rental (e.g. single-family home, principal dwelling unit, accessory dwelling unit, etc.):</i>	
<i>Maximum Number of Bedrooms to be used for Short-Term Rentals (Note: The use of 5 or more bedrooms for Short-Term Rental purposes may result in the application of building code requirements. Please speak to the Building Inspections Department regarding any potential building code requirements):</i>	
<i>Number and location of Parking Spaces Provided:</i>	
<i>Maximum Number of Guests:</i>	
<i>Maximum Number of Nights the Short-Term Rental Property is Proposed to be Rented Per Year:</i>	

I am aware that if this Short-Term Rental Application is approved this may affect the Tax Assessment ratio on my property:

YES

**Notes:**

- After receiving a Zoning Permit for a Short-Term Rental – Limited Home Rental, a **Business License must be obtained** prior to offering, advertising, or providing Short-Term Rental Properties for lodging.
- The advertisement of a Short-Term Rental shall include the County issued Zoning Permit Number and Business License Number.
- Tax Assessments of the property may change due to its partial use as a Short-Term Rental Property. Please contact the County Assessor’s Office at 843-958-4100 for further information regarding this note.
- Zoning Permits for all Short-Term Rentals must be renewed annually, on or before December 31<sup>st</sup> of each year (see the Short-Term Rental Property zoning requirements contained in the *Charleston County Zoning and Land Development Regulations Ordinance* for details).
- The property owner is responsible for contacting the Charleston County Building Services Department (843-202-6930) to ensure the Short-Term Rental Property complies with all Charleston County Building Code requirements. This will include applying for and receiving a Building Safety Permit.

See the *Charleston County Zoning and Land Development Regulations Ordinance* for all Short-Term Rental Property Zoning requirements.

By signing this application, I certify that I understand and will comply with the Short-Term Rental Property requirements contained in the *Charleston County Zoning and Land Development Regulations Ordinance*, and that all required information has been submitted and is accurate.

<b>Property Owner Signature (required):</b>		<b>Date:</b>	
<b>Applicant Signature (if not the owner):</b>		<b>Date:</b>	

**OFFICE USE ONLY**

**Amount Received:** \_\_\_\_\_ Cash  Check  # \_\_\_\_\_ **Invoice Number:** \_\_\_\_\_

\_\_\_\_\_  
**Permit Specialist/Planner’s Signature**

\_\_\_\_\_  
**Date**

**SHORT-TERM RENTAL ZONING PERMIT APPLICATIONS FEES**

<b>a. Short-Term Rental Permit: Limited Home Rental (LHR)</b> <i>Note that additional applications, processes, and fees may apply pursuant to the requirements for Short-Term Rentals contained in the Charleston County ZLDR.</i>	\$100.00 Zoning Fee
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