



Zoning and Planning Department
 Joel H. Evans, AICP, PLA, Director
 Lonnie Hamilton III Public Services Building
 4045 Bridge View Drive
 North Charleston, SC 29405
 843.202.7200

**Letter of Intent
 (Non-Residential)**

Applicant Information

<i>First Name:</i>		<i>Last Name:</i>	
<i>Your Address:</i>			
<i>Home/Cell Phone #:</i>			
<i>Email Address:</i>			

Property Information

<i>Business Address:</i>	
<i>Is this your residence?</i>	
<i>Name of Business and/or Project:</i>	
<i>Tax Map #:</i>	
<i>Days of Operation:</i>	<i>Hours of Operation:</i>
<i>Number of Employees:</i>	<i>Zoning District:</i>

Please provide a detailed explanation of your proposed use:

Signature:	Date:
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OFFICIAL USE ONLY

Zoning District:	Taken in by:
TMS#:	Flood Zone:
Home Occupation: <input type="checkbox"/> Yes <input type="checkbox"/> No	Vacant for more than 2 years: <input type="checkbox"/> Yes <input type="checkbox"/> No
Overlay District: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ingress/Egress: <input type="checkbox"/> Private <input type="checkbox"/> Muni <input type="checkbox"/> County <input type="checkbox"/> State
Name of Overlay District:	Drainage Easements: <input type="checkbox"/> Yes <input type="checkbox"/> No
Approved use? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	By: Date: