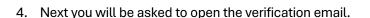
## **Charleston County Energov CSS Portal TID-C Account Creation**

## Required for all account activity starting Monday, Aug. 12, 2024

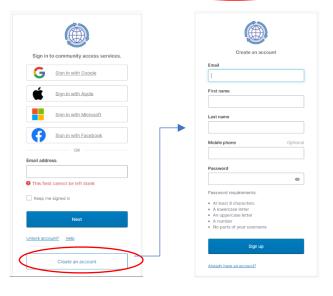
1. Go to: <a href="https://eplweb.charlestoncounty.org/energov\_prod/selfservice">https://eplweb.charlestoncounty.org/energov\_prod/selfservice</a> and click "Login or Register" in the top right corner of the screen.



- 2. Existing and New Users: Click "Create an account" at the bottom of the screen.
- 3. On the next screen you will be prompted to enter the account details. NOTE: Existing Users MUST enter the email address that is tied to your existing CSS portal, otherwise they will not be linked together. Then click "Sign Up".







- 5. In the email, click "Activate Account". Note: account activation link expires after 7 days.
- 6. Next you will be taken back to the sign in screen (see image above). There you will enter the email and password you have created for your CSS portal account.
  - Existing Users will be directed into CSS.
  - New Users will be directed to two more screens to complete registration within the CSS portal.

