



WILLIAM L. TUTEN  
County Administrator

843.958-4000  
Fax: 843.958.4004  
btuten@charlestoncounty.org  
Lonnie Hamilton, III Public Services Building  
4045 Bridge View Drive, Suite B238  
North Charleston, SC 29405-7464

November 1, 2024

Mr. Joe Elmore  
President and CEO  
Charleston Animal Society  
2455 Remount Road  
North Charleston, SC 29406

Dear Mr. Elmore:

Please accept this letter as formal notice that Charleston County intends to terminate its 2019 contract with Charleston Animal Society, effective December 1, 2024. In accordance with the terms outlined in Section 4.14 of our current contract (enclosed), this letter serves as the required 30-day notice of termination.

Unless explicitly stated or otherwise agreed upon in writing, each party has a duty to fulfill all outstanding obligations prior to termination.

Our legal team has begun drafting a proposed contract with terms that are more consistent with other county vendor agreements. We welcome the opportunity to work with you on this new arrangement prior to the thirty-day termination date, should you share our desire to continue our partnership under updated terms.

We value the County's long-standing relationship with Charleston Animal Society and look forward to discussing this matter further at your earliest convenience.

Sincerely,

William L. Tuten  
County Administrator